



OUR COMMITMENT TO HEALTH, SAFETY AND EACH OTHER

In this critical time, state education leaders are working to support schools and districts in their response to the novel coronavirus (COVID-19) outbreak in the United States. The Council of Chief State School Officers (CCSSO) is continuing to monitor developments and is supporting states in their preparedness and response efforts. Throughout this challenging time, we have been working hard to ensure the health and safety of all state members, education champions, and essential staff as we thoughtfully begin to return to in-person and hybrid convenings.

CCSSO will continue to monitor the pandemic, and communicate key expectations in preparation before, during, and after our convenings. CCSSO remains committed to regularly updating the information listed below with the latest federal, state, and local health and safety guidelines.

The following document outlines CCSSO's commitment to our meeting participants, as well as the commitments we ask of all individuals who plan to participate in CCSSO meetings in person. If you have any questions in reviewing this document, please reach out to meetings@ccsso.org.

CCSSO'S COMMITMENT TO MEETING PARTICIPANTS

Pre-Event Communication Commitment:

The following logistical details will be communicated during the registration process of each convening:

- Hotel/meeting/event venue specific check-in protocols, hotel/venue overall and meeting/event venue cleaning protocols.
- The meeting program/agenda.

Onsite Event Protocol Commitment:

CCSSO will adhere to CDC and other federal, state, and local health and safety guidelines in place at the time of the event, including but not limited to:

- Physical distancing practices in the hotel overall and the meeting/event space and other public spaces.
- Face coverings, as applicable.
- High-touch areas will be regularly cleaned and sanitized.

In addition, CCSSO will take the following steps:

- Onsite signage with reminders of the guidance around health and safety practices.
- Individual hand sanitizers and face coverings will be provided to all attendees.
- We will work with the venue as well as all partners and vendors to comply with applicable laws and regulations, and to adhere to CDC and other federal, state, and local health and safety guidelines.



Any participant experiencing symptoms will be referred to the CCSSO Senior Meeting Planner and hotel onsite medic or the nearest urgent care facility.

Post-Event Protocol Commitment:

In accordance with CDC and other federal, state, and local guidelines for contact tracing, if CCSSO receives notice that any attendee or hotel guest has tested positive for COVID-19 at any time within the 14 days following the last day of the conference, CCSSO will notify all attendees, except to the extent close-contact exposure can be definitively ruled out.

OUR PARTICIPANTS' COMMITMENTS TO EACH OTHER

The following are practices and protocols we ask each CCSSO meeting participant, employee, and vendor to review and commit to during our organization's in-person and hybrid convenings. These commitments highlight the personal actions we believe support the collective wellbeing for all meeting participants as well as the broader community to ensure a safe, healthy, and effective meeting. We appreciate your continued leadership during this challenging time.

During the registration process to attend any CCSSO in-person or hybrid event, we will require all members, education champions, essential staff, or other participants to opt-in to agree to and adhere to these commitments.

Before Leaving Home

- Follow relevant guidance provided by the Centers for Disease Control and Prevention (CDC) in addition to other health and safety protocols that may be in place by state or local health authorities.
- Adhere to federal, state, and local government-issued travel restrictions and guidance issued by the CDC and/or the state or city you will be travelling to and travelling from.
- Evaluate your own health and symptoms and that of people you are in close contact with; contact the meeting/event organizers at meetings@ccsso.org if you have concerns.
- Stay home if you feel sick.

Onsite During the Event

Adhere to CDC and other federal, state, and local guidelines in place at the time of the event for everyday preventative actions to help prevent the spread of respiratory viruses, including:

- Washing hands often with soap and water for at least 20 seconds, or an alcohol-based sanitizer with at least 60% alcohol.
- Avoiding touching eyes, nose, and mouth with unwashed hands.
- Covering your nose and mouth when coughing or sneezing. Throwing used tissues in the trash.
- Cleaning and disinfecting frequently touched objects and surfaces using a regular household cleaning spray or wipe.



- Per current CDC guidance, fully, partially vaccinated, and unvaccinated participants agree to adhere to the hotel/meeting/event venue health & safety guidance presented by the event organizers.
- Agree to have your temperature taken before entering the hotel/meeting/event venue, if required by the hotel/meeting/event venue.
- Adhere to physical distancing protocols put in place by the event organizers and respect others' personal space.
- Any participant experiencing symptoms will be referred to the CCSSO Senior Meeting Planner and hotel onsite medic or the nearest urgent care facility.

CCSSO recommends that all attendees be fully vaccinated by the time of the event. All attendees should monitor for symptoms and stay home if they are feeling sick. CCSSO will continue to follow the health & safety requirements in place locally at the time of the event. For more information on how to protect yourself and others against Covid-19, please visit the [Centers for Disease Control and Prevention \("CDC"\) website](https://www.cdc.gov/).

Post-Event

Based on current contact tracing guidance from the CDC, if you test positive for COVID-19 up to 14 days after returning home, please contact CCSSO by emailing meetings@ccsso.org as soon as possible to advise them. Your identity will not be disclosed in any related communications to other Activity participants.